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## Call for applications: ERASMUS+ Learning Mobility Grant within and outside the EU for the Spring Term of the Academic Year 2026/2027

Based on the Erasmus+ Higher Education Student Mobility for Learning Programme of the Tempus Public Foundation, the Directorate of International Relations (hereinafter referred to as NKI) announces a study mobility programme with the following conditions.

### I. General provisions

- (1) The primary objective of this call is to enable students to gain educational, linguistic, and cultural experience in another European country. The study mobility period has to promote the student's academic progress and the development of personal skills. Students participating in the Erasmus+ Programme are exempt from paying tuition fees at the host institution.

### II. Eligibility criteria

- (1) Students enrolled at BME are eligible to apply for an ERASMUS+ grant.
- (2) Applications may be submitted by students who:
  - a) are Hungarian citizens, or have a permanent or temporary residence permit in Hungary, or hold refugee status and are pursuing degree-oriented studies at the institution;
  - b) have completed at least one active term in their current or previous studies, and are already registered for their second term, and **have earned at least 26 credits**. Exceptions: Students of the **Faculty of Transportation Engineering and Vehicle Engineering (KJK)** and the **Faculty of Natural Sciences (TTK)** who have completed at least one active term and earned at least **20 credits**; and students of the **Faculty of Architecture (ÉPK)** who have completed all compulsory subjects of the first term;
  - c) are **BSc students in Electrical Engineering (Faculty of Electrical Engineering and Informatics – VIK)** in their second term and participating in the German-language programme at the time of application. Their nomination for studies at KIT (Karlsruhe Institute of Technology, Germany) is conditional and will be finalized at the end of the second term, provided they meet all specific programme requirements;
  - d) are **BSc students in Mechanical Engineering (Faculty of Mechanical Engineering – GPK)** in their fourth term and participating in the German-language programme at the time of application. In their case, a conditional decision is made for the studies

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- that can be continued at KIT in Germany, which becomes final at the end of the fourth term if the special requirements prescribed by the programme for the student are fulfilled.
- e) have achieved a weighted grade point average of **at least 3.0** in the last two completed active terms, except for students of the KJK.
  - f) have the language proficiency required by the foreign host institution, certified by an official language exam for the studies to be carried out in the foreign host institution. **The minimum requirement is a complex level B2 language exam in the language of education at the time of application.** The language exam certificate must be uploaded to Mobility Online in all cases, including international language examination certificates. Uploading a certificate issued by the university's Centre for Modern Languages is also possible. Please note, however, that **the applicant is responsible** for collecting in advance all the information of the host institution's specific language requirements (which may be higher or require a particular exam type), **the language of education, and available courses on the partner's website.**
  - g) meet the additional criteria regarding study scores as specified in **Section VI** of this call.
- (3) The Erasmus+ study grant may only be awarded for the following activities conducted abroad:
- a) participation in full-time undergraduate or master training programmes, including thesis leading to an officially recognized diploma or degree;
  - b) participation in a full-time postgraduate programme or research activities.
- (4) The minimum duration of the Erasmus+ study period abroad (hereinafter referred to as the mobility period) is 3 months (90 days), while the maximum duration per study level is 12 months throughout the entire study cycle (24 months for single-cycle programmes). This includes months spent under zero-grant mobility and those completed within the Erasmus+ traineeship programme, regardless of their status or form. For doctoral students and in the case of mobility extensions, applications may be submitted for a minimum duration of 60 days (2 months).

**Under the present call 2026/2027, applications may only be submitted for the spring term, for a maximum duration of 6 months.**

During the entire mobility period, students must maintain an **active** student status at BME. Students graduating in the term of mobility must consider the term dates of the selected host university, as grants can only be awarded for periods when they hold an active status at BME.

- (5) Students participating in the mobility are required to earn at least 15 ECTS credits or complete equivalent research activity per term of the mobility period at the host institution. Only subjects related to the student's study field will be accepted by the sending Faculty, and a maximum of one language subject may be counted towards the 15-credit requirement. At least 10 ECTS credits must be officially recognised upon return except for graduating students (graduating student: means a student who graduates in the term of mobility and takes a final examination in the same term). The recognition process takes place in Neptun via request form 049 (Analysis of subject equivalence for students returning from ERASMUS+ part-time studies).
- (6) Applicants may choose only from those partner institutions that have a valid bilateral agreement with the Faculty where they will have active student status in the term of their mobility. The list of available partner institutions by faculty is available on the [nki.bme.hu](http://nki.bme.hu) website.
- (7) Graduating Bachelor's students who apply for the Erasmus+ study mobility may only select institutions where they can apply for both Bachelor's and Master's programmes in the given training programme. If the applicant is about to change programmes and intends to participate in the mobility during their new Master's programme, they may apply for a study field different from their Bachelor's programme only if they have previously confirmed with the host institution that they meet entry requirements of that host institution, and that the institution is able to accept them. The BME NKI is not responsible for the process of coordination with the host institution.
- (8) Doctoral students can only apply to host institutions that accept doctoral students. The applicant is responsible for confirming this.

### **III. Content of the application**

- (1) The application should include:

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- a) The request form completed in the Study Administration System (hereinafter: Mobility Online): Application for Erasmus+ Study Mobility Grant.
- b) Proof of language proficiency in the language of education of the chosen host institution(s), demonstrated by a valid language exam certificate. For all applicants, attaching the language examination certificate – and if relevant, the international language examination certificate – is required.
- c) Europass-format CV, written in the language of education at the chosen host institution(s). There is no need to attach the CV in Hungarian.
- d) Preliminary study or research plan equivalent to at least 15 ECTS credits, prepared using the mandatory template document, **separately for each institution**. The plan must include the list of subjects selected from the host institution's offer. Please note that this preliminary study plan is for informational purposes only, and may be subject to change before departure.
- e) the documents certifying activities according to the scoring system specified in Section **VI.** (1).
- f) **Master's students with their Bachelor's degree from a university other than BME and still without at least one completed term at BME** should enclose a certified copy of the credit book or register extract of their Bachelor's programme containing their weighted grade point average to the application. (In the absence of this, their application will be formally defective.)
- g) additional documents and certificates, the submission of which is not mandatory, but would in the student's opinion receive extra points in the evaluation according to this call for applications.
- h) doctoral students must attach the research plan, work plan, publication activities, certificate of successful complex exam (if relevant), and the document regarding the pro-rata completion of credits.
- i) documents attached on Mobility Online can **only be submitted in PDF** format.

#### **IV. Submission of the application**

- (1) The ERASMUS+ learning mobility application must be completed and submitted **electronically in the Mobility Online system by 12:00 PM (noon) on 6 July 2026 (Monday)**. **Applications cannot be submitted after this date;** the Mobility Online system will close at this time, and applications registered thereafter will not be accepted. Late submissions

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- will not be considered even if the application form remains open due to a technical error.
- (2) When submitting the electronic application, the applicant must list a minimum of 3, but a maximum of 5 foreign higher education institutions. The applicant must rank these institutions in a priority order, and list the chosen institutions in descending order of priority.
  - (3) During the application process, only those higher education institutions can be taken into account:
    - a) which provide a suitable range of subjects for the students of the applicant's given major,
    - b) for which the applicant can prove the required level of language proficiency with a valid certificate.
  - (4) If the applicant provides false or misleading information in the application or has been subject to a final disciplinary decision under Section 3(1) (b-d) of the BME Regulations of Disciplinary Actions, Compensation and Redress with respect to the students, they may be excluded from the application process during the period of penalty.
  - (5) Of the submitted documents, the language exam, the CV, and the preliminary study plan can be supplemented once based on faculty decision, but additional certificates that earn extra points cannot be submitted after the application date.
  - (6) Applications for learning mobility are deemed invalid if the applicant has failed to enclose the mandatory attachments as listed in the call for applications, in line with Section **III** (1).

## **V. Evaluation of applications**

- (1) Received ERASMUS+ learning mobility applications are evaluated by the Faculty ERASMUS+ Committee (hereinafter: Committee) of the applicant faculty. In the case of students changing training programmes, the Committee of the Faculty where the student will have active status during the mobility will evaluate the application.
- (2) The delegated members of the Committee are the ERASMUS+ coordinator appointed by the Dean of the given Faculty (hereinafter: Faculty Coordinator) and the chairperson of the Faculty Student Delegation or the student representative appointed by them. The Dean may add additional members to the Committee.
- (3) The NKI will forward the applications received to the relevant Coordinator **on 6 July 2026**, and will also upload the last two closed active terms' weighted grade point average for all applicants.
- (4) The Faculty Coordinator convenes the Committee, they review and score the submitted applications based on the scoring system described in



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**Section VI., by 13 July 2026, 12:00 PM (noon).**

- (5) An application will be rejected as invalid if
  - a) the applicant has not fulfilled the compulsory conditions listed in Section **II** (2),
  - b) the application has failed to meet the formal or content related criteria applicable to the application as defined by the Committee, or the criteria prescribed by the Faculty.
- (6) Subsequently, students who wish to contest the preliminary results may submit a written appeal to Mobility Online no later than **20 July 2026, 12:00 PM (noon)**. Students who accept the preliminary results may not lodge an appeal against the result later. The Faculty will inform the applicants about the final results (appeals taken into account) via Mobility Online by **12:00 (noon), 22 July, 2026** the latest.
- (7) Based on the points, a ranking list is set up and students are assigned to an institutional place. The final results may be contested until **12:00 PM (noon), 5 August, 2026**.
- (8) The appeals are checked by the Vice-Rector for International Affairs who may accept or reject it. The NKI will inform the applicants about the results.
- (9) On **6 August 2026**, the NKI will hold a coordination period between **9:30 - 11:00** (Building R, 1st floor 101.) during which students who were not assigned to any host institution under **Section VII** (4)(f) are required, under penalty of forfeiture, to appear in person at the NKI and finalize their placement. Based on this coordination, the NKI shall assign host institutions to the previously unplaced applicants according to the list published as "*Remaining Erasmus+ Places.*" After the period, the NKI will publish the **final results** on its website.
- (10) The NKI will publish the **final** results on Mobility Online by **10 August 2026**, and the applicants will be informed via email.

## **VI. Scoring system**

- (1) The performance of the applicant students is evaluated based on the system of criteria detailed in the document titled "*Unified scoring system for ERASMUS+ learning mobility applications at the BUDAPEST UNIVERSITY OF TECHNOLOGY AND ECONOMICS*", which is attached to this Call for Applications as Annex 1.
- (2) Points can only be awarded for results and activities entered on the application form and supported by attached documents. Applications are ranked by faculty based on the applicants' score and the criteria set out in Section VII.

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- (3) The scoring system used to evaluate applications must be designed as a combination of the following scoring categories and their corresponding weighting factors within a given interval:
- A.** Academic results (max. 50 points): based on the weighted grade point average of the last two completed active terms. For first-year students, the first completed term is counted twice and averaged.
  - B.** Professional activities (max. 35 points)
    - TDK and OTDK ranking, special prizes, commendation, participation
    - Publication
    - Conference
    - Demonstration work
    - Other professional activity (except traineeship)
  - C.** Language competence (max. 25 points)
  - D.** Public activities (max. 10 points)
  - E.** Sports activities (max. 5 points)
  - F.** Those who have not yet participated in a mobility programme may be awarded +3 points
  - G.** If you publish content (videos, posts, etc.) promoting a grant programme, you will receive +3 points for a link or a link to a presentation you have already given.
  - H.** If you choose an EELISA partner university in the first place, you will be awarded +2 points (see Annex 3 for these universities).

## **VII. Application ranking principles for ERASMUS+ learning mobility**

- (1) The faculty ranking is established based on the following steps:
- a) the points received by learning mobility applicants based on Section VI. will be ranked in descending order,
  - b) in the event of a tie in learning mobility applications, the student with the better academic results will be ranked first; if this is still not decisive, the points awarded for professional activity will determine the final ranking.
- (2) Applicants ranked according to **Section VII** (1) shall be awarded grants based on the decision of the Institutional Coordinator, taking into account the available institutional budget.
- (3) Learning mobility applicants who receive a learning mobility grant are allocated to a destination institution for their mobility from among the institutions they have indicated, in line with the following steps:
- a) The established ranking must be followed strictly.
  - b) For the next applicant, among the institutions indicated by them, the one for which there is still a free place and the one indicated by them with the highest priority must be selected.
  - c) If the student has indicated all five possible places, but the places of all

institutions indicated have been filled to the maximum, the applicant cannot be assigned to any of the institutions. In that case, the applicant will keep their grant and their place in the faculty order, but will not be assigned to any host institutions.

- d) The applicants awarded a grant and allocated to an institution may not change their institution ranking after the allocation. Students may not exchange the allocated grant places among themselves.
  - e) If nomination and application to a host institution fails due to lack of the appropriate language examination, the student may not be allocated to another institution (see Section II. Conditions for application, (2) d).
  - f) After the institutions have been assigned to the applicants, all applicants who received a grant, but could not be assigned to an institution due to paragraph c) during the consultation are required to act according to Section V (7). Priority must continue to be given in ranking to applicants with higher total scores.
- (4) Applicants who do not wish to participate in the consultation or who renounce their grant during the consultation period, will be automatically considered as having withdrawn from their mobility programme.
- (5) Once the final results have been published, the awarded term may not be changed, i.e. students may not put off an awarded autumn term until the spring term and the other way round. Except in cases of force majeure, the assessment of which falls under the scope of competences of the Institutional Coordinator. Force majeure events include teaching activities cancelled due to a natural disaster or epidemic.

### **VIII. Distribution of subsidized places between faculties**

- (1) The distribution of subsidized places between faculties is determined by the Institutional Coordinator depending on the institutional budget, and the faculties are notified of this by email.

### **IX. Calculation of the grant amount**

- (1) The **ERASMUS+ study grant** will be calculated in line with the country rates as specified by the Tempus Public Foundation. You can find out about the current national rates on the website of the Tempus Public Foundation. The Tempus Public Foundation reserves the right to change the grants at any time.

A kilometre-based travel allowance has been introduced, calculated on the basis of the Erasmus Distance Calculator. This allowance must be accounted for separately only if travel was considered green travel (see Section XVI).

Travel distance	Normal travel - Amount	Green travel - Amount
10-99 km:	28 € / participant	56 € / participant
100-499 km:	211 € / participant	285 € / participant
500-1999 km:	309 € / participant	417 € / participant
2000-2999 km:	395 € / participant	535 € / participant
3000-3999 km:	580 € / participant	785 € / participant
4000-7999 km:	1188 € / participant	1188 € / participant
8000 km or more:	1735€ / participant	1735€ / participant

- (2) The NKI transfers the total awarded grant amount in a single payment to the student's bank account, in accordance with the terms specified in the Grant Agreement (see **Section XI**).
- (3) For mobility grants outside Europe, the availability of the relevant visa is a precondition for payment.
- (4) If a student who has been awarded a learning mobility grant fails to meet the requirements set out in the study contract, the sponsor has the right to claim back the full amount of the grant, or, if the student meets the requirements only in part, the sponsor has the right to claim back a proportional part of the grant in line with the following:
  - a) Settlement of uncompleted credits for students returning home from ERASMUS+ learning mobility:

Number of completed credits	Refundable grant amount in %
0	100
1	80
2	80
3	80
4	70
5	60
6	60
7	50
8	40
9	40



10	30
11	20
12	20
13	10
14	0

- b) The grant is calculated based on daily rates. A deviation of 5 days is allowed for the entire duration of the term. If a student spends a time with the host institution shorter than that specified in the Grant Agreement, they will have to refund an amount of the grant proportionate with the period lost. The actual (completed) duration of the mobility is to be confirmed and certified with the "Transcript of records" or "Learning Agreement After mobility", or the "Letter of Confirmation for Studies" documents once the mobility is completed.
- (5) A student may receive a study grant for one mobility period (spring term). The Institutional Erasmus Coordinator may, at their discretion, make an exception to this, but only in case the bilateral agreement with the given institution is for a mobility period of an entire academic year (e.g. for participants of dual degree programmes).

## **X. Things to do after returning home**

- (1) Upon arrival home, the following documents must be uploaded to Mobility Online within 4 weeks of the mobility end date:
- (a) signed certificate of the duration of the mobility
  - (b) Learning Agreement During Mobility or After Mobility part completed or declaration that no changes have been made
  - (c) professional report
  - (d) certificate of the objects completed (transcript)
  - (e) EU Survey completion certificate
  - (f) submitted documentation (tickets, etc.) or a declaration under penalty of perjury if sustainable transport (green) was used

Detailed instructions on the documents to be uploaded can be found on the [https://nki.bme.hu/ERASMUS\\_RESZKEPZES\\_HAZAERKEZES\\_UTANI\\_TEENDOK](https://nki.bme.hu/ERASMUS_RESZKEPZES_HAZAERKEZES_UTANI_TEENDOK) website:

- (2) If the required closing documents are not submitted within the four-week period, even after repeated reminders, the participant may be required to repay the entire grant amount.



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## **XI. Appeals**

Students who wish to contest the scores may submit an appeal to the Faculty Coordinator no later than **12:00 PM (noon) on 20 July 2026**. If the student does not object to the first preliminary result within that date, the points received are considered accepted. Students who wish to contest the final results and the ranking at the institution may submit an appeal to Mobility Online no later than **12:00 PM (noon) on 5 August 2026**.

## **XII. Procedure and rules of contracting**

- (1) Grant recipients must enter into a Grant Agreement by the date set by the NKI. In case of failure to sign the contract, the student loses the opportunity to participate in the programme.
- (2) The formal requirements of the Grant Agreement will be made available to students by the NKI once they are published by the Tempus Public Foundation.—
- (3) The student is liable for the accuracy of the mandatory elements of the Grant Agreement. Apart from personal data and data defined by the Tempus Public Foundation, the grant recipient shall also specify the account number, IBAN code, and SWIFT code for their own EUR account kept with a bank in Hungary.
- (4) The Grant Agreement for learning mobility must include the host institution's data, as well as the start and end dates of the mobility period, as confirmed by official documents such as the Acceptance Letter or Academic Calendar. The NKI is entitled to check the accuracy of the period indicated in the agreement at any time. In the event of falsified information, the grant recipient student may be required to repay a proportional amount of the grant. If the actual period of stay deviates by more than five days from the contracted duration, the excess amount corresponding to the unverified days must be repaid.
- (5) The Grant Agreement enters into force after signing. It may only be amended in case of a force majeure, the extension of the mobility period or an early return home.
- (6) For mobility grants to countries subject to visa requirement, the availability of the visa is a precondition for payment.
- (7) Payment is subject to a Learning Agreement for Studies document signed by all three parties (the student, faculty Erasmus+ coordinator and host institution) and uploaded to Mobility Online. In the Learning Agreement for Studies document, the Faculty will approve a list of subjects related to the study programme, with a maximum of one language subject per 15 credits.

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These subjects shall be agreed upon in advance for contracting, with the faculty Erasmus+ coordinator. More than one language subject may be included after a minimum of 15 credits if it is justified by the student's current level of language competence (i.e. it is a subject for a higher level of language proficiency or a language subject for which no language examination has been taken yet). Exception to the requirement of three signatories can only be made if the host institution confirms it in writing that they will not sign the agreement before the start of the term and that written statement is uploaded to Mobility Online.

### **XIII. Subsequent cancellation of a successful application**

- (1) Once the allocation process is completed, the place awarded to the grant recipient student cannot be changed, except when the student is unable to participate in mobility at the assigned institution due to reasons beyond their control. In such cases, the student may choose another institution from the remaining available institutions.
- (2) In case the grant recipient student becomes unable to travel, they have to notify the Erasmus+ Office to that effect without delay in the Mobility Online platform.
- (3) If on the day following the last of day of the registration week of the relevant university term, the student participating in the Erasmus+ study mobility is no longer in active status at BME, or if a subsequent request is submitted that the term of mobility be declared a passive term, the student loses the right to participate in the Erasmus+ programme. They must immediately report this in writing to the Erasmus+ Office. Any grant amount already paid must be reimbursed in accordance with the conditions of the Tempus Public Foundation's programme rules and the Grant Agreement concluded between the student and BME.
- (4) Grant recipient students may withdraw from the mobility in writing by 1 June for the autumn term, and by 1 November for the spring term, by sending a notice of the same to [erasmus@bme.hu](mailto:erasmus@bme.hu). If the student fails to meet this date and cannot claim a force majeure, they will be automatically excluded from any other application managed by the Directorate of International Relations for that training programme.

### **XIV. ERASMUS+ Supplementary grant**

- (1) Students participating in an Erasmus+ mobility programme abroad may apply for the following supplementary grants:
  - (a) supplementary financial support promoting equal opportunities

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- (b) supplementary financial support for students with disability or chronic illness.
- (2) Call for applications for supplementary grant is published once every term on the NKI's website.
- (3) These applications are to be submitted by the announced date of the given term, before students start their mobility programme.

## **XV. ERASMUS+ Green travel supplementary grant**

- (1) ERASMUS+ students travelling less than 500km are recommended to use sustainable transport between their country or town of origin and the town in which the host institution is located.
- (2) In all other cases, if students choose sustainable transport, they are entitled to additional financial support and an extra 2 days for travel.
- (3) This supplementary grant for green travel is only available if at least 51% of the round-trip journey (between the country and city of departure and the city of the host institution) is completed using green travel methods.
- (4) Sustainable means of travel: train, bus, bicycle, carpooling. For carpooling, a Green Declaration must be completed at the end of the mobility period, listing the names of fellow Erasmus participants who travelled together.
- (5) Green travel must be verified by completing the Declaration of green travel available on the website before the mobility, and the travel documents must be submitted for proof after returning home (within four weeks after the mobility period together with the closing documents). Tickets and receipts demonstrating green travel must be submitted once the mobility is completed. If travel tickets contain no traveller's name, a legal declaration must be submitted. Please note that the dates on the tickets must correspond to the mobility period ( $\pm 5$  days).
- (6) Failure to comply with the conditions for sustainable travel will result in a repayment obligation for the green travel support portion.

## **XVI. Further information**

- (1) The NKI is obliged to provide further information and clarification about the call for applications at [erasmus@bme.hu](mailto:erasmus@bme.hu) and to publish all relevant details and documents on the University's website, including the list of foreign institutions participating in the Erasmus+ Programme under bilateral agreements with BME. If the mobility is cancelled due to the partner

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- institution's fault, the student may submit an ERASMUS+ traineeship application for the same term or may submit an application for learning mobility later, taking into account the list of remaining places.
- (2) By submitting the application, the applicant consents to the processing of their personal data in compliance with the provisions on data processing set out in Sections 18 and 19 of Act CCIV of 2011 on National Higher Education, Act CXII of 2011 on Informational Self-determination and Freedom of Information; and the Data Protection Regulations in force at BME.
  - (3) Applications that bypass the procedure described in this call for applications will be excluded.
  - (4) During the entire application period and the mobility periods, only inquiries received at the official [erasmus@bme.hu](mailto:erasmus@bme.hu) email address are considered official inquiries. All other communications via other means will be disregarded by the NKI.

## **Annex 1**

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# THE BUDAPEST UNIVERSITY OF TECHNOLOGY AND ECONOMICS

## Unified scoring system for ERASMUS+ learning mobility applications

The basis for applying for the Erasmus+ grant is provided by the Erasmus+ call for applications.

When submitting your application, please take the following into consideration:

- **Students may only apply for grants in line with their actual training programme.** Exception: students submitting an application in the last term of their bachelor training programme. They may apply for a grant for a master training programme in case they have been admitted and enrolled to one of the faculty's master training programmes. Following consultation with the host institutions, students in the single-cycle programmes of the Faculty of Architecture may apply for either BSc or MSc depending on their "progress" in the programme: BSc for students without specialisation, MSc for students with specialisation.
- **Only certified performance can be assessed** for scoring; kindly **enclose** all relevant documents (copy of international language examination certificate, other certificates) with the **application**.
- Invalid applications will be rejected.

### SCORING SYSTEM

#### I. Academic results (max. 50 points)

The **weighted grade point average of the last two completed terms** will be considered for our **students at the Bachelor's, Master's, and single-cycle programmes**.

mean value	3.0	3.1	3.2	3.3	3.4	3.5	3.6	3.7	3.8	3.9	4.0
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Score	30	31	32	33	34	35	36	37	38	39	40
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mean value	4.1	4.2	4.3	4.4	4.5	4.6	4.7	4.8	4.9	5.0
Score	41	42	43	44	45	46	47	48	49	50

**For first-year students, the first completed term is counted twice in determining the average.**

**The faculties reserve the right to stipulate a minimum mean value as a criterion.**

### **Faculty minimum requirements:**

- **ÉMK, GPK, ÉPK, VBK, VIK, TTK, GTK** students with a minimum weighted grade point average of **3.0 in the last completed active term** are eligible to apply.
- **No minimum requirement for KJK.**

Applications from students with a weighted grade point average lower than the required minimum will automatically be rejected.

**Master's students with their bachelor's degree from a university other than BME and still without at least one completed term at BME** will have their points calculated based on the academic results of their Bachelor's programme. These applicants are requested to enclose a certified copy of the credit book or register extract for the Bachelor's programme containing their **weighted grade point average** to the application. In the absence of such document, their application will be formally defective.

## **II. Professional activities (max. 35 points)**

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The evaluation of the professional activities covers the applicant's entire work to date. We will not distinguish between the training levels (BSc and MSc).

In case the student has OTDK and TDK rankings alike, the scores will be added but only if the subjects of the two papers are different, and the same goes for special

awards, commendations and participation as well. If the subjects of the two projects are the same, the category with the higher score will be considered.

<b>Activities</b>		<b>Score</b>
<b>OTDK - TDK</b>	OTDK (1st, 2nd or 3rd place)	maximum 20 – 15 – 10
	TDK (1st, 2nd or 3rd place)	maximum 10 – 8 – 5
	OTDK / TDK special award	maximum 10 / 5
	OTDK / TDK commendation	maximum 8 / 4
	OTDK / TDK participation	maximum 6 / 3
<b>Publication</b>	Book	maximum 15
	Part of a book or chapter	maximum 10
	University course book	maximum 7
	Article in a journal (attach declaration of acceptance)	maximum 10
	Article published in or approved for an international conference volume	maximum 5
	Paper in an internal (not nationally distributed) publication	maximum 3
<b>Conference</b>	Presentation at an international conference	maximum 7
	Poster for an international conference	maximum 3
	Presentation at a domestic conference	maximum 5
	Poster for a domestic conference	maximum 3
<b>Demonstrators</b>	Trainee supervision	Max. 5, max. 10 per term
	Other	Max. 4, max. 8 per term
<b>Other professional activities</b>	Presentation at a course, preparatory programme, lecture series, workshop or seminar, management of a study	0 – 3 per session, max 10

	group	
	Other faculty/non-faculty academic, organisational or scientific activity (e.g. colleges for advanced studies)	0 – 3 per session, max 10
	Place at a case study / professional / study contest (local, national, international)	maximum 7
	Patent	maximum 15
	Other professional activity (except traineeship)	maximum 4
	Performance achieved as a student of the German language training programme (separate headcount) <sup>1</sup>	maximum 30

<sup>1</sup>Students on a German language programme are entitled to the preferences promised by the programme (special curriculum, simplified subject equivalency, residence hall accommodation during their studies abroad, delayed start of term after returning home) only if they are students on a German language programme at the time of departure also and meet the special requirements of the programme.

## Language competence (max. 25 points)

Level	Score
Advanced level specialist language examination (C1, C2 complex) or	<b>15</b>
General advanced level language examination (C1, C2 complex)	<b>10</b>
General or specialised intermediate level language examination (B2, complex) from a second language (other than the course language)	<b>5</b>

## III. Public activities (max. 10 points)

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Please have the manager of the relevant organisation or the HK/EHK chairperson as the head of the unit keeping members lists for self-organised faculty and university groups, certify your public activities. Enclose that certificate as an attachment.

Activities	Activities for at least one term
Student Delegation mandate as a representative and official, as well as membership with the right of consultation	Maximum 5 points
Mentoring activities	Maximum 5 points
Activities as a lecturer	Maximum 5 points
Event organisation	Maximum 5

	points
HKT (Student Foreign Affairs Board) activity	Maximum points 5
Activities in the faculty self-organised groups	Maximum points 5
Other activities in an organisation within or outside BME	Maximum points 5

#### IV. Sports activities (max 5 points)

Outstanding sporting achievement during the university years; the best result may be considered	Maximum points 5
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#### V. Additional points

The application for the relevant mobility window of the programme, which fully follows the faculty recommendation regarding the mobility window, in the case of the first listed EU institutions (e.g. Twin-semester).	10 points may be awarded
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Choosing an EELISA university as the first option	2 points may be awarded
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Giving a presentation (talk) on grant programmes / publishing content on grant programmes	maximum points 3 / presentation
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For first application	3 points may be awarded
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## RANKING

Applications will be ranked on the basis of the points scored and the ranking principles set out in Section VII of the Call for Applications.

In the event of a tie, the student with the better academic performance will be ranked first. If this is still not decisive, the score obtained for the professional activity will determine the ranking.

## FURTHER REMARKS

When designing their study plans, successful applicants are requested to consider if they wish to have the given subject recognised at BME. Any subject may be recognised as an elective one; in all other cases (for compulsory or compulsory elective subjects), we recommend that you consult the BME lecturer of the same subject *in advance*. Your intention of having the subject recognised must be recorded in a preliminary recognition request and approved by the BME lecturer of the subject.

The recognition process is as follows: Recognition of an elective subject: 1 request using **form 049** in Neptun with the transcript attached. One request per subject when you are requesting the recognition of equivalence with a BME subject.

- Credits earned during Erasmus+ mobility may only be recognised in a Neptun form 049. Requests submitted in any other way will be rejected.

A minimum of 10 credits of those earned during Erasmus+ mobility must be submitted for recognition, except for graduating students.

## Annex 2

### Awarded grant amount / rates

**ATTENTION: The amounts indicated below are for information purposes only; the exact grant amount is calculated using the central Erasmus+ calculator, from which no deviation is permitted.**

Host Country	Learning mobility monthly allowance (EUR)	Traineeship monthly allowance (EUR)
Austria, Belgium, Finland, France, Germany, Iceland, Ireland, Italy, Liechtenstein, Luxemburg, The Netherlands, Norway, Sweden. 13 and 14th region countries.	600 EUR	750 EUR
Cyprus, Czech Republic, Estonia, Greece, Latvia, Malta, Portugal, Slovakia, Slovenia, Spain	600 EUR	750 EUR
Bulgaria, Northern-Macedonia, Croatia, Poland, Lithuania, Hungary, Romania, Serbia, Turkey	540 EUR	690 EUR
1-12 region countries – outside of EU	700 EUR	700 EUR

## TRAVEL EXPENSES

**ATTENTION: The amounts indicated below are for information purposes only; the exact grant amount is calculated using the central Erasmus+ calculator, from which no deviation is permitted.**

Travel Distance	Green travel - Amount	Non-green travel - amount
10-99 km:	56 € / participant	28 € / participant
100-499 km:	285 € / participant	211 € / participant
500-1999 km:	417 € / participant	309 € / participant
2000-2999 km:	535 € / participant	395 € / participant
3000-3999 km:	785 € / participant	580 € / participant
4000-7999 km:	1188 € / participant	1188 € / participant
8000 km or more:	1735 € / participant	1735 € / participant



## **Annex 3**

### **EELISA Partner Universities**

- **Universite Paris Sciences et Lettres (France)**
- **École des Ponts ParisTech (France)**
- **Friedrich-Alexander-Universität Erlangen-Nürnberg (Germany)**
- **Scuola Normale Superiore Pisa (Italy)**
- **Scuola Superiore Sant’Anna Pisa (Italy)**
- **Politehnica University of Bucharest (Romania)**
- **Universidad Politécnica de Madrid (Spain)**
- **İstanbul Technical University (Turkey)**
- **Zurich University of Applied Sciences (Switzerland)**

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