MŰEGYETEM 1782

Call for Applications for ERASMUS+ Blended Intensive Programme (BIP) Scholarship For the Spring Semester of 2024/2025 and the Fall and/or Spring Semesters of the 2025/2026 Academic Year

Based on the higher education mobility grant programme of the Tempus Public Foundation under ERASMUS+, the Directorate of International Relations, ERASMUS+ Office (hereinafter referred to as: ERASMUS+ Office), announces a continuous call for applications for short-term mobility with the following conditions:

I. General Provisions

(1) The primary aim of the application is to enable students to gain educational, linguistic, and cultural experiences in another European country. The BIP mobility is expected to support the student's academic progress and the development of personal competencies.

(2) There is no possibility to extend the BIP (Blended Intensive Mobility) mobility period

(3) BIP is a mobility programme for learning purposes, organized for students and consisting of a physical and a virtual component. It is implemented with the participation of at least three higher education institutions from three different countries.

(4) Students can learn about available BIP mobilities at the following website: https://erasmusbip.org/list-of-bips/

II. Eligibility Criteria

(1) Students enrolled at the Budapest University of Technology and Economics (BME) are eligible for the ERASMUS+ BIP grant.

(2) Applicants must meet the following criteria:
   a) Be a Hungarian citizen or hold a valid residence or settlement permit in Hungary, or have refugee status, and be pursuing a degree programme at BME.
   b) Be an **active student** at BME during the time of the application and during the mobility
   c) Have a **minimum weighted average grade of 3.0** in the most

Budapest University of Technology and Economics
Rector's office
1111 Budapest, Műegyetem rkp. 3.
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recently completed active semester.

(3) The physical component of the mobility takes place in the host institution's country, based on the information provided by the organizer.

(4) Under this call, applications may be submitted for mobilities in the academic years 2024/2025 and 2025/2026.

(5) All mobility must be completed **by 31 July 2026 at the latest**.

(6) Applications must be submitted **at least 20 working days before the planned start** of the mobility.

(7) **Stipendium Hungaricum students** can apply for BIP mobility under the same conditions

(8) Applications may only be submitted for BIPs organized by **partner institutions** that have a **bilateral agreement with BME**. The list of such partners is available at: **https://nki.bme.hu/**

III. Required Application Documents

The application must include:

a) Completed **application Excel file** (template provided).
b) OLS (Online Language Support) test completed in the **language of instruction** of the mobility.
c) Certificate of active legal **student status** at BME.
d) Fully signed **BIP Learning Agreement** (by all three parties).
e) European Health Insurance Card or other valid insurance covering the full period of the physical mobility.
f) **Green travel declaration** if applying for green travel support.

All documents (except for the Excel file referred to in point a) must be submitted in PDF format.

IV. Submission of Applications

Applications for the ERASMUS+ Blended Intensive Programme should be submitted **electronically** to the following email address: **bip@bme.hu**

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V. Scholarship Amount

Within the framework of BIP mobility, financial support is granted exclusively for the physical mobility component; the virtual component is not eligible for funding.

The duration of the physical mobility must be between 5 and 30 days. This period is determined by the organising partner institution of the BIP and cannot be modified or extended.

The ERASMUS+BIP study grant is calculated based on **country-specific rates** determined by the Tempus Public Foundation.

For current rates, please consult the foundation's official website.
The Tempus Public Foundation reserves the right to adjust the rates during the programme.

Length of physical mobility	**Eligible daily allowance**
5-14 days	79.00 €/ day
15-30 days	56,00 € / day

Each BIP mobility includes 2 days of funded travel. In the case of green travel, the number of eligible travel days changes as follows:

–Up to 500 km: 2 travel days
–Above 500 km: 4 travel days

Non-green travel	2 days
Green travel ≤ 500 km	2 days
Green travel > 500 km	4 days

From the **2025/2026 academic year**, **distance-based travel support** will be introduced, calculated using the **Erasmus Distance Calculator**. Reporting

on this support is only required in the case of **green travel**. https://erasmus-plus.ec.europa.eu/resources-and-tools/distance-calculator

Green travel support is available if at least **51% of the outward and return travel** is conducted using sustainable means of transportation:

- Train, bus, bicycle, or carpooling.

To receive green travel support, a declaration must be submitted **before departure**, and travel documents must be submitted **within two weeks after return**.

The green travel form must be completed by filling in the Declaration form available on the website before the mobility, and after the return home, it must be supported by travel documents (within 2 weeks after the mobility). After the mobility is completed, tickets and invoices supporting the green travel must be submitted. Please note that the dates on the tickets must correspond to the mobility period (+/- 5 days).

Distance (km)	TRAVEL ALLOWANCE	TRAVEL ALLOWANCE FOR GREEN TRAVEL
10–99 km	28 €	56 €
100–499 km	211 €	285 €
500–1999 km	309 €	417 €
2000–2999 km	395 €	535 €
3000–3999 km	580 €	758 €
4000–7999 km	1 188 €	1188 €
From 8000 km	1735 €	1735 €

The awarded grant is transferred **in one lump sum** to the student's bank account, in accordance with the terms specified in the **grant agreement**. Please note that the rates listed are indicative; final amounts are determined by the **Erasmus+BIP Grant Calculator**.

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VI Post-Mobility Obligations

Within **4 weeks** following the end date of the mobility, the following documents must be uploaded to the **075B form in Neptun**

(a) Signed **confirmation of stay / credit certificate**.
(b) **Final report** (professional report).
(c) **Green travel documentation** (if applicable).
(d) Proof of **EU Survey** completion.

VII. Contracting Rules

(1) Selected applicants must sign a **grant agreement** by the deadline set by the ERASMUS+ Office.Failure to do so will result in the **loss of eligibility** to participate.
(2) The format of the grant agreement will be published by the ERASMUS+ Office once the Tempus Public Foundation releases the relevant requirements.
(3) The student is responsible for the accuracy of the elements of the grant contract that must be completed. In addition to the personal data and the data specified by the Tempus Public Foundation, the successful applicant must indicate in the contract the number of his/her own EUR-based foreign currency account in Hungary, the IBAN code, the SWIFT code. Many data will be used from Neptun, therefore please note that it is the responsibility of the student to check the correctness of the data in Neptun. (Students are responsible for the accuracy of the information provided in the contract. In addition to required personal data, students must include the **IBAN and SWIFT code** of their **EUR bank account in Hungary**.)

(4) The grant payment is conditional upon submission of the following:

- **Learning Agreement** signed by all three parties (student, faculty ERASMUS+ coordinator, host institution).

- **Grant Agreement** signed by all three parties.

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- **Certificate of active student status**.
- Valid **EU health insurance card** or travel insurance.
- **Green travel declaration** (if applicable).

VIII. ERASMUS+ Additional Support

Students participating in ERASMUS+BIP mobility abroad can be eligible to apply for additional funding:

(a) additional financial support for equal opportunities

(b) additional financial support for students with a disability or a long-term illness.

A call for applications for supplementary grants is published once every semester on the ERASMUS+ Office website.

Students participating in ERASMUS+ BIP mobility must apply for the additional financial support before the start of their mobility, by the deadline published in the relevant semester.

IX. Additional Information

(1) The ERASMUS+ Office is obliged to provide further information at **erasmus@bme.hu** and to publish all relevant documents and updates on the university's website, including the list of foreign partner institutions with bilateral agreements with BME.
(2) By submitting an application, the applicant consents to the processing of their **personal data** in accordance with:

1) Act CCIV of 2011 on National Higher Education (§18 and §19),
2) Act CXII of 2011 on Informational Self-Determination and Freedom of Information,
3) and BME's data protection policies.

(3) Applications that circumvent the procedures outlined in this call will be excluded.
(4) Throughout the application process and the entire mobility period, **only emails sent to** bip@bme.hu will be considered official communication. The ERASMUS+ Office will disregard messages sent via any other channels.